

## DAILY REPORT

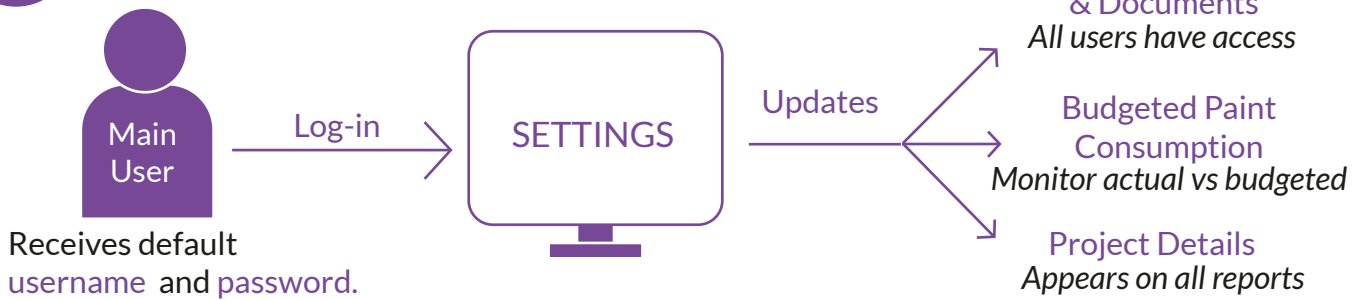
Daily Reports are to be used to capture the paint application data. Ideally, the Daily Reports are made by the Input (Daily Report) user during major paint application projects onboard such as renewal of deck coating, plant maintenance, tank coating or during a dry-docking. The Paint supplier rep. can be made the Reviewer (Daily Report) user so that the data is reviewed by them and appropriate advice is given to the onboard crew/contractor via the comments section.

## SURVEY REPORT

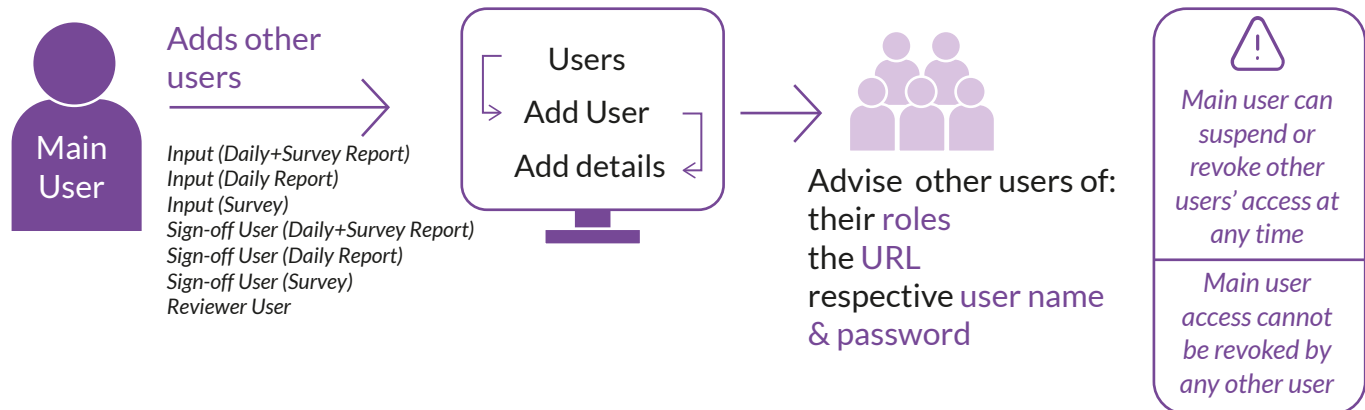
Survey Reports are to be used to capture periodic photos & paint performance data parameters. The frequency of Survey Reports needs to be decided by the Asset Owner (for ex: Weekly/Monthly/Quarterly....) and communicated to the Users. Ideally a Survey Report is made once a month by the Input (Survey) user, whereby photos of each Item (Location) are uploaded along with any other performance data deemed necessary - a historic data base is created.

### 1 MAIN USER

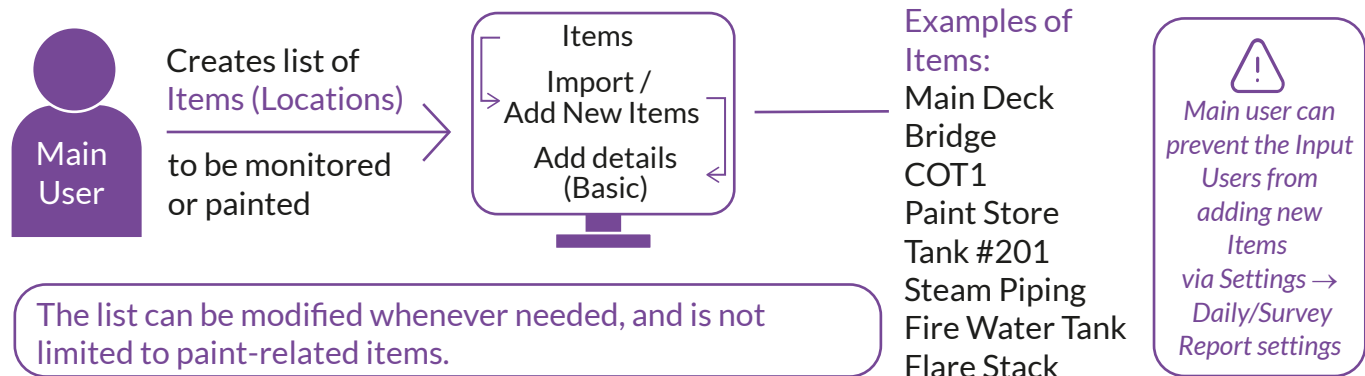
URL: <https://dpr.steelcorr.com>



Adding Users



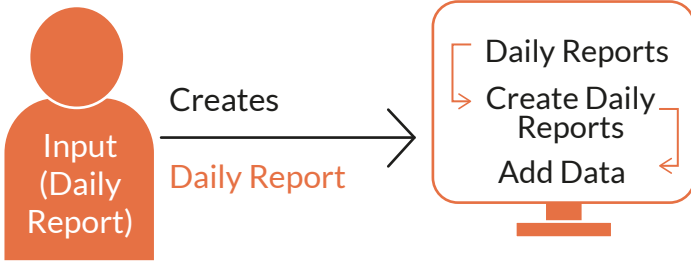
Creating Item Lists



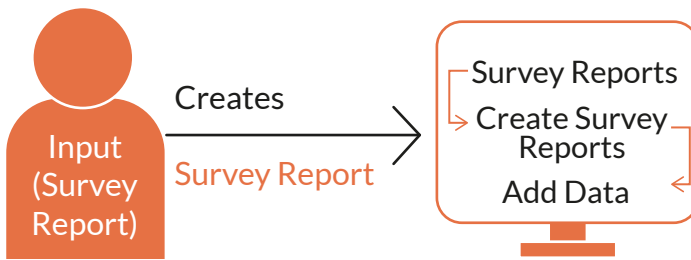
The list can be modified whenever needed, and is not limited to paint-related items.

## 2 INPUT USERS

URL: <https://dpr.steelcorr.com>



- Input (Daily Report) User will then:**
1. Complete **Report Information**, **Surface prep (Basic)**, **Coating application (Basic)** & **Photos** sections as minimum.
  2. **Tag photos** to Items (Locations)
  3. **Sign** the report electronically
- All other sections & comment is optional



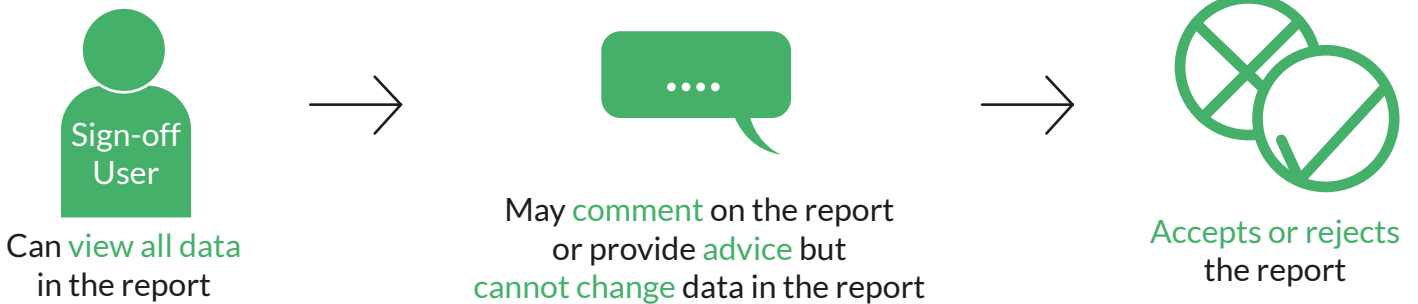
- Input (Survey Report) User will then:**
1. Complete **Survey Information**, **Condition Report OR Findings & Photos** sections as minimum.
  2. **Tag photos** to Items (Locations)
  3. **Sign** the report electronically
- All other sections & comment is optional

*The Input User needs to sign the report to indicate completion before the Sign-off User can sign-off on the data.*

*Input users will not be able to modify data after the Sign-off user has signed-off on a report*

## 3 SIGN-OFF USERS

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*Sign-off (Daily Report) can only access the Daily Reports.*

*Sign-off (Survey) can only access Survey Reports.*

These are visible to all other users

*Input users will not be able to modify data after the Sign-off user has signed-off on a report*

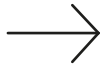
It is recommended to have a Sign-off user so that once the report is signed-off, the logged data becomes protected and unchangeable. The Input User needs to sign the report to indicate completion before the Sign-off User can sign-off on the data.

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# 4 REVIEWER USERS



Can view all data in the report



May **comment** on the report or provide **advice** but **cannot change** data in the report



**Reviewer can access all Daily Reports and Survey Reports.**

## ALL USERS CAN



Compare photos & data for Items (Locations) over time  
Items→Add to Compare→Select dates



View Historical data for each Item (Location)  
Items→View Item History



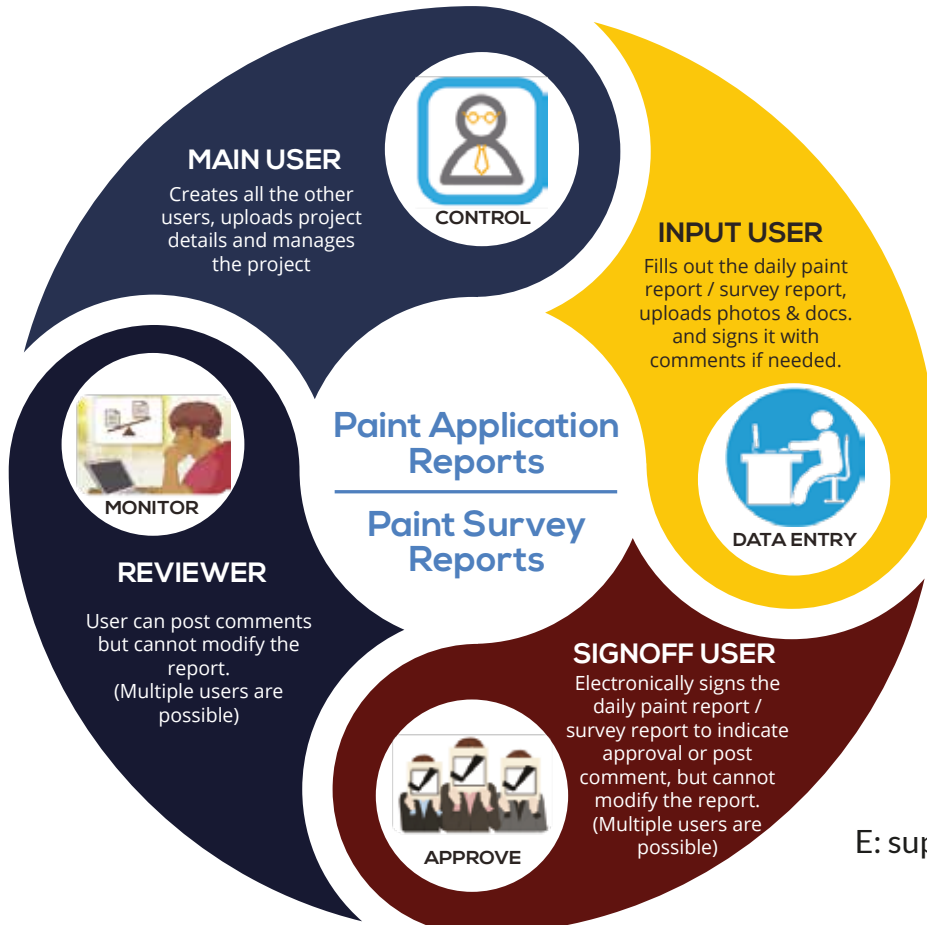
View and download system-generated Reports and Summaries  
Dashboard→Summary→Select Summary



Compare same Item (Location) across multiple Assets  
Select Project→Items →Add to Compare→ Change Project→Select Project→Items→Add to Compare..... (Repeat as required)



Main User, Survey User and Reviewer can view AIS/Weather data  
Dashboard→Power BI Analytics→ Survey Reports + AIS/Weather data



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